

Minutes of the meeting dated on (18.08.2017)

The following members were present in the meeting dated 18.08.2017 to discuss the set agenda in the principal office at 2 p.m.

Chairperson (Principal)	-	Dr Nirmala Yadav
Members	-	Dr Meena Gupta Dr Tulsi Devi Ms Rita Dixit Dr Priyadarshini Upadhyay Dr Faraha Tabbassum Dr Poonam Dr Rajyashree Mishra
Members Secretary	-	Dr Ratna Saxena

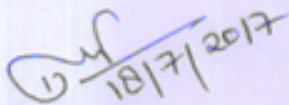
Today the meeting of Advisory Committee held under the chairmanship of the Principal.

- Regarding faculty members to be motivated for a qualitative research publication – During discussion it was decided that research conducting department and teachers publishing research papers will take stock of the present position / availability of books and journals in the library, and after verification of availability of books and journals, may prepare a list of books which is to be included in the library and also indent standard research journals for research scholars.
- Moreover the research copies pertaining to Music and Sanskrit Department to be properly indexed and displayed. This arrangement will facilitate the department to properly guide the research scholars / students for referring the books available in the

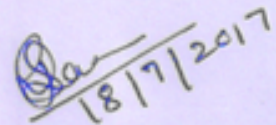
library and also to enrich their knowledge, which could facilitate for qualitative research work and publication.

- The concerned teacher should also take the responsibility to guide the research scholar and accompany to the library Reading Room in case of need.
- Regarding ICT-enabled teaching learning – It was suggested by the members to make a proper arrangement of training of ICT methodology, some trained person may be engaged to impart training in this regard for research work and for teachers.
- It was also suggested by the members to impose fine / penalty on students, not returning the Books / Misuse etc. within specified time limit.
- It was also suggested by the members to help the needy and financially weaker students out of the poor fund. Committee regarding to this, formed according to budget.

Thus the meeting concluded by the vote of thanks.


18/7/2017

Chairperson
(Dr Nirmala Yadav)
Principal


18/7/2017

Member Secretary
(Dr Ratna Saxena)

18.7.2017

Minutes of the Meeting -26-04-2018

Meeting of **Advisory Committee** held on **26.4.2018** for the session **2017-2018** in the meeting hall. Following members were present in the meeting to discuss the set agenda.

Chairperson Dr. Nirmala Yadav (Principal)

Members
Dr. Meena Gupta
Dr. Tulsi Devi
Ms. Reeta Dixit
Dr. Priyadarshni Upadhayay
Dr. Farha Tabassum
Dr. Poonam (Not Present)
Dr. Rajyshree Mishra

Member Secretary Dr. Ratna Saxena

Minutes of the meeting –

Today the meeting of **Advisory committee** held under the chairmanship of the Principal. Brief review and analysis of the reports, submitted by the various cell, co-ordinators and departmental activities on curricular/co-curricular, conducted during the academic session **2017-2018**, and the student **annual academic progression record** of the session **2016-2017**.

* Regarding Events for the session 2017-2018 -

- Anti Ragging awareness program -

It was conducted in the college premises on the **20.11.2017** at 1 p.m. The program was inaugurated by the principal **Dr. Nirmala Yadav**. Cell in charge **Dr. Farha Tabassum** has given the details of activities conducted, she also briefed that improvement took place, by creating awareness amongst the students about the consequences of ragging. The principal in her speech given a message to help the needy persons and adopt the right path to achieve their life goal and get success. As a chief guest **Dr. Meena Gupta** has expressed her views and guided the students to adopt the right direction and also appreciated the efforts taken by the cell. There was no case of ragging reported.

- Career and Counselling Cell -

The cell has conducted various programs time to time for the employment related information and also the counseling of the students. Cell has conducted a workshop on **18.01.18**, coordinator of the program **Dr. Poonam** welcome and introduced the invited guest **Shri R.P. Ram- Employment Officer** , **Shri Ajay Pal Singh- District Probation Officer** and **Bal Kalyan Adhikari** , Mr.

Prashant Awasthi - District Information and Contact Officer , Mr. Anupam Rai - backward Welfare Officer .District Employment Office Shri R.P. Rai informed in his speech that students may register in Employment Officer. Online, and from home, apply as per the qualification thus other Officers made an appeal, that students should decide their career as per their planning

The students asked many questions and the officers point-wise clarified ,Chairperson of the program **Dr. Nirmala Yadav (Principal)** has counseled the students in her key note address that time is very valuable and small phrase of the time to be utilized properly. She advised the students to pursue their further studies in the field of their interest and ability.

➤ **The advisory committee suggested the cell to keep the records of the passed out students and they may be invited for feedback for the further improvement**

• Games and Sports-

The games and sports are complemented by a series of skill development initiatives. During the session **2017-2018**. Games Department introduced various new activities , games and sports such as Yoga classes , Chess Tackwondo , which strengthens the body and improve health. Students participated in various inter collegiate tournaments such as Chess, 100 meter race , Table Tennis , Badminton , Carom , Tag of-war etc. students are motivated by principal and management by giving certificate and medals

• Cultural committee

During the session various intra faculty cultural program were conducted . Cell organized various cultural program on **15th August and 2nd October 2017 and 26 January 2018**.

On **22.02.2018** the Cell organized annual function in which culture presentation was given by the students , which was well appreciated by the management, Principal the invitees and chief guest.

➤ **Advisory Committee advised the cell to organize the cultural activities , competition at inter collegiate level also .**

• Medical Cell-

Medical camp organized in college campus on **03.04.2018** by the Co-ordinator **Dr. Meena Gupta** and who were having high level of glucose were rechecked and counseled. Again on **04.04.2018** they were called for P.P. , fasting and G.T.T. readings.

➤ **The advisory committee suggested to organize camp frequently on regular intervals, Doctors to be invited to educate the students regarding preventive measures to avoid the diseases.**

* Report on Departmental Activities :-

The departments organized seminar to develop self expression amongst the students to enrich the academic knowledge , way of paper presentation and to provide the students a platform for their further development and self –confidence. Various inter department competition , literary events, debate , speech and quiz were organized to enhance the quality of education .

- **The Advisory Committee suggested to organize a National Seminar by inviting resource person and also suggested to organize events and competitions at inter collegiate level.**

*Academic Progression-

Annual Result 2016-2017

Academic Progression 2017-2018

To evaluate teaching learning process ,departmental test were conducted by the departments, curricular and co-curricular activities organized by all the departments. Academic progression record and other activities reports were submitted by all the departments . Academic progression records **2017-2018** was prepared on the basis of Terminal Test Scores , Sessional Scores which helped the teachers to identify the weaker students . Reports were completed and duly checked and also signed by the Mentors.

- To improve the performance of weak students ,steps initiated by taking extra classes , counseling , personal attention , meeting with parents ,there was a remarkable improvement and **Annual Result of 2016-17** of all the departments was very satisfactory except **M.Sc.Chemistry Department**.
- The students are encourage for Research work in Sanskrit and Music Department three student are enrolled for research work in Sanskrit Department during the session 2017-18 under the guidance of Dr. Tulsi Devi.
 - **The Advisory Committee suggested that each Department should invite eminent expert in the subject, in the college for their guidance , updation and also creating awareness , development amongst the students.**

• **Achievements :- University Meritorious Students -Reward**

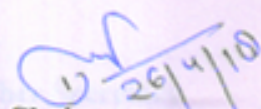
- During session 2016-17 , The Students performed very well in University Examination in B.A. III year and many students rewarded with medals by the university.
- Two students rewarded with **Gold medal** and one with **Silver medal** during convocation , by the **President of India**.

- **English literature- Miss Rabia Khanam Gold Medal**
- **In Urdu-Miss Farheen Naz Gold Medal**
- **Drawing and Painting-Miss Mantashan Qurishi Silver Medal**

The college during the Annual Function also rewarded these meritorious students and also the students who secure first, second and third position in various Departmental activities and competition with Shield and Certificate and medals by the Principal and Management .

- At the End of the meeting Chairperson directed the Cell to take steps for **National Seminar** in college during the next session 18-19 , college to organized National Seminar without Fail.
- She also directed to update the availability of Library Books for the benefit of the students.

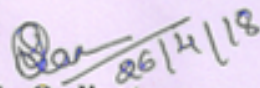
The vote of thanks extended by Dr. Ratna Saxena.


26/4/18

Chairperson
Dr. Nirmala Yadav
(Principal)
Advisory Committee

Dr. Rajyashree Mishra

Dr. Ratna Saxena


26/4/18

Co-Ordinator
Dr. Ratna Saxena
Advisory Committee

The cell has conducted various programs held under the chairmanship of the Principal. Based on the report and analysis of the reports, submitted by the various cell co-ordinators, and departmental activities and curriculum-curricular, conducted during the academic session 2017-2018 and the student annual academic progression record of the session 2016-2017.

Regarding Events for the session 2017-2018

Anti Ragging Awareness Program

It was organized in the college premises on the 20.11.2017 at 11 p.m. The program was inaugurated by the principal Dr. Nirmala Yadav. Cell in charge Dr. Parvati Talwar has given the details of activities conducted, she also stated that ragging takes place, by creating awareness amongst the students about the consequences of ragging. The principal in her speech gives a message to help the new by process and adopt the right path to achieve their life goal and get success. As a chief guest Dr. Meena Gupta has expressed her views and guided the students to adopt the right direction and also appreciated the efforts taken by the cell. There was no case of ragging reported.

Employment and Career Cell

The cell has conducted various programs time to time for the employment related education and also the counselling of the students. Cell has organized a workshop on 15.01.18, coordinators, of the program Dr. Prerna Walcott and introduced the invited guest Shri R.P. Rana- Employment Officer , Shri Ajay Pal Singh- District Probation Officer and Bal Kalyan Adhikari , Mr.